



**CSCTA Annual General Meeting
November 27, 2009
Toronto, Ontario**

MINUTES

Attending: Bill Humby (UofA), Tom Johnson (VNSC), Jan Bidrman (Swim Alberta), Kevin Anderson, UCSC), Peter Vizsolyi (UVic-PCS), Lance Cansdale (HTAC), Sergei Soloukhin (BAD), Matt Bowkowsky (UofA), Mike Blondal (UCSC), David Johnson (CASC), Jozsef Nagy (VNSC), Randy Bennett (VAS), Neil Harvey (IS), Richard Millns (UBCD), Chad Webb (UBCD), Vince Mikuska (Swim BC), Scott Flood (NRST), Tom Rushton (UBCD), Marc Tremblay (VKSC), Michelle Wilson (DCSC), Trent McNicol (WD), Sam Montgomery (MAC), Jana Brooke- Gray (DUCKS), Reg Chappell (DUCKS), Kevin Thorburn (ESWIM), John Vadeika (Swim Ontario), Ulf Ornhjelm (NEW), Derrick Schoof (GO), Scott Faithfull (NKB), Alain Lafevre (FNQ), Michel Berube (CNPNG), Greg Arkhurst (CAMO), Tissira Abderrah (ELITE), Guillaume Mecceau (REG), Valerie Cyr (CNOT), David Bartholomei (STN), Peter Carpenter (McGill), Michel Tremblay (CNPPO), Martin Gingras (MEGO), Claude-Yves Bertrand (UdeM), Marc-Andre Pelletier (CSQ), Ken Radford (SNC), Ken McKinnon (SNC).

1. Call to Order – Tom Johnson

TIME: 1:50pm

- Introduction of Coaches of Canada staff and President Steven Sugar
 - Steven spoke about the mandate and activities of Coaches of Canada
 - Steven spoke about the current membership agreement between CSCTA and Coaches of Canada
- Approval of Agenda

**MOTION: To accept the Agenda as presented
Mike Blondal / Derrick Schoof CARRIED**

- Approval of Minutes from November 28, 2008 AGM

**MOTION: To accept the minutes of the CSCTA AGM from November 28, 2008 as presented
Marc Tremblay / John Vadeika CARRIED**

- Approval of Minutes from March 13, 2009 EGM

**MOTION: To accept the minutes of the CSCTA EGM from March 13, 2009 as presented
Marc Tremblay / Greg Arkhurst CARRIED**

2. Board of Director Reports

President's Report – Tom Johnson

- Transition year has been very productive and we have made a lot of progress in many areas
- CSCTA has improved their role on the domestic and international levels, including the creation of the NCCP development oversight committee.
- Created better solidarity of all coaches and moving towards a common voice for coaches in swimming.
- Sustainable working partnerships
 - Swimming Canada / Coaches of Canada / PSO's / ASCA / WSCA /
 - Formalized relationships
- Thanks to the Board for their dedication and work over the past year

VP – High Performance - Jan Bidrman

- Canada had some great performances over the last year including three medals at the World Championships in Rome.
- Canada broke numerous World Records over the past season in both Able Bodied and PARA Events
- Congratulations to all coaches for these impressive performances.

VP – Policy, Governance & Professional Practice – Peter Vizsolyi

- Changes to our By Law's passed at Extraordinary Meeting in March streamlining the size of our Board of Directors
- The CSCTA we met with SNC and the ED's to review the NCCP program with a view to making it more practicable and more efficient for entry level coaches to get started.
- The CSCTA has met with SNC and the ED's regarding the LTAD model and next steps in integrating the model successfully and productively into Canadian Swimming.
- The CSCTA continues to apply the membership criterion to all membership applicants each year including having coaches individually answer screening questions when they register.
- The Ethics Committee continues to review complaints when and as required and have created templates for positive responses for the screening questions.
- We will be reviewing our Code of Conduct as we go forward to ensure continued alignment with the Coaches of Canada, CCES, SNC and other jurisdictions.

VP – Domestic – Sergei Soloukhin

- Swimming Canada Domestic Council has not met lately
- CSCTA is working with Swimming Canada to ensure that all technical decisions are properly vetted and SNC is committed to utilizing the valued input of the CSCTA

- Ken Radford, SNC, outlined the council structure at SNC and the future of the domestic council as there is currently a lot of overlap from Olympic Council and Domestic Council.
- SNC is working towards further alignment and partnership with CSCTA and will continue to be in direct contact with the Executive Director and Executive of the CSCTA to elicit feedback on technical issues.

VP – Operations – Bill Humby

- New brand identity in place since March 2009 with launch and use of new logo
- Numerous updates to the CSCTA Website at www.cscsa.org
 - Registration process with CSCTA now includes several Provincial Sections, Regional Coaches Associations and other Organizations
 - Will continue to work towards a single, one stop, registration platform through the CSCTA website
- Communication
 - Increased, regular communication with Membership
 - Increased, regular communication with Swimming Canada
 - Increased, regular communication between Executive and Executive Director
- Extension of NCCP Agreement with Swimming Canada
 - \$40 000.00 for the 2009-2010 season
 - Creation of an NCCP Oversight committee
 - First meeting took place in October
 - Several deliverables must be met in order for money to be paid to SNC.
- Regional Conference Support
 - CSCTA provided \$ 1 500.00 to each of the 5 regional conferences this past year to help with the promotion and operations of the events.
 - These funds will not be available during years with a CSCTA National Conference
 - Regional Conference Numbers (estimates as received from the PSO / Regional Coaches Association):
 - BC – 115; Alberta – 85; Ontario – 80; Quebec - 50; Atlantic - 30
- Continue to work towards strengthening our partnerships with sponsors and other organizations
 - Sponsors - Speedo, Team Aquatic Supplies
 - Regional Coaches Associations / PSO's
 - BCSCA / Swim Alberta and ACC / Swim Manitoba / Swim Nova Scotia are running their coaches registration through the CSCTA registration process.
 - Coaches of Canada
 - Three year membership agreement for members of the CSCTA
 - American Swim Coaches Association / World Swim Coaches Association
 - Executive Director currently sits on the Board of Directors for WSCA
- 2010 Team Aquatic Supplies National Coaches Conference

- September 9-12, 2010 in Whistler, British Columbia
- All coaches are encouraged to attend this important event.

3. Financial Report

- Darin Cleary spoke on the audit process that his firm underwent while completing the audit of our financial statements.
- Bill spoke about the Statement of Operations
 - Bad Debt – will be at \$0.00 or as close to \$0.00 as possible next year
- Professional fees – increased based on the transition situation
- Approval of the 2008-2009 Audited Financial Statements

MOTION TO ACCEPT THE FINANCIAL STATEMENTS AS PRESENTED November 27, 2009

Sam Montgomery / Michelle Wilson CARRIED

- Appointment of the Auditors for 2009-2010

Motion to retain Millard, Rouse & Rosebrugh as the Auditor of the CSCTA

Dave Johnson / Scott Faithful CARRIED

- **Presentation of the Budget for the 2009-2010 Season**
 - Bill went through the budget revenues and expenses for the 2009-2010 season
 - Questions went around the Bank Charges and the convenience of membership to be able to pay in a credit card.

MOTION TO ACCEPT BUDGET FOR THE 2009 – 2010 SEASON AS PRESENTED

Trent McNicol / Michel Berube CARRIED

4. Election of Officers

- Peter Vizsolyi outlined the process.
 - Current make up of Executive:
 - Dr. Peter Vizsolyi, Bill Humby and Sergei Soloukhin elected last year for two (2) year terms
 - Kevin Anderson and Lance Cansdale were appointed in April following the Change in Bylaws. Both were appointed until this AGM.
 - Jan Bidrman and Tom Johnson's terms are up for election
 - Today's election is for the Executive Committee.
 - New Executive determines the actual portfolio positions within the Executive.
 - Four positions open – all for two year terms.
- Appointment of scrutineers
 - CLAIRE JONES / JOSEY CORBO

- Nominations received prior to the AGM:
 - Jan Bidrman
 - Lance Cansdale
 - Tom Johnson
 - Peter Carpenter
 - Sam Montgomery
- Nominations from the Floor
 - No nominations received from the floor.
- Direction from the Chair to include 4 names on all ballots. Any ballot not containing four names will be considered spoiled.
- Election took place.

ELECTED:

1. Jan Bidrman
2. Lance Cansdale
3. Peter Carpenter
4. Tom Johnson

MOTION TO DESTROY THE BALLOTS
Randy Bennett / Marc Tremblay CARRIED

5. New Business

- Discussion around NCCP program and the development funds designated for that.
 - Peter Vizsolyi and Chris Hindmarch-Watson spoke to questions from the floor about the current status of the NCCP program; the oversight committee meeting in October and the position of the CSCTA on NCCP going forward.
 - Content – are we happy with the content going forward.
 - At what point do we throw it out and go back to Level 1, 2, 3, 4
 - How can the head coaches access the content of the program to review what their assistant coaches are being taught in the courses?
- Suggestion to impose critical timeline for the delivery of information to coaches from SNC (Selection), etc.
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6. Adjournment

MOTION TO ADJOURN THE 2009 CSCTA ANNUAL GENERAL MEETING
Tom Rushton / Jana Brook-Gray