



**CSCTA Annual General Meeting
November 25, 2011
Toronto, Ontario**

MINUTES

Attending: Bill Humby (UofA), Tom Johnson (VNSC), Jan Bidrman (Calgary Academy), David Fry (DAL), Peter Carpenter (McGill), Dean Boles (Swim Ontario), Alex Wallingford (TSC), Ken Royds (DS), Kevin Anderson (MSSAC), Brad Dingey (PSW), Brad Hutton (SJL), Paul Midgley (LAC), Mike Blondal (UCSC), Ted Murphy (ESWIM), Antoine Khokaz (LAVAL), Marc Beaudry (DDO), Marc-Andre Pelletier (CSQ), Sarah Miles (DAL), Aaron Maszko (HTAC), Cory Beatt (SFU), Claude-Yves Bertrand (GO), Ashley Almas (GHAC), Abderrah Tissira (ELITE), Pierre Lafontaine (SNC)

Claire Jones (Coaches of Canada - Observer)

1. Call to Order 2:02pm

- Bill welcomed everyone and introduced the Board and Staff of the CSCTA.

Approval of Agenda

**MOTION: To accept the Agenda as presented
Mike Blondal / Pierre Lafontaine CARRIED**

Approval of Minutes from November 26, 2010 AGM

**MOTION: To accept the minutes of the CSCTA AGM from November 26, 2010 as presented
Mike Blondal / Pierre Lafontaine CARRIED**

2. Board of Director Reports

President's Report – Bill Humby

- The CSCTA continues to improve and strengthen our role in the decision making framework at the local, domestic and international levels.
- Working towards being the common voice and towards further solidarity of all coaches
- Continuing to improve upon our sustainable working partnerships
- Working to further develop trust in the coaching fraternity and Swimming community
- CSCTA Currently has roles on several Swimming Canada committees including the SNC Domestic Council, SNC Selection Committee, SNC Policy and Governance Committee, SNC Awards Committee, NCCP Advisory Committee and SNC ED Council
- Registration:
 - Have continued to develop the "one stop" registration process with our partners at SNC and the Provincial Sections

- Significant improvements to the system have continued to improve and simplify the process
- This combination / further partnership with SNC and the PSO's has seen an increase in our membership numbers, directly resulting in an increase in our revenues.
- **Contract Staff**
 - The CSCTA Hired Elizabeth Collins in the role of Administrative Assistant beginning September 1, 2011
 - Main Focus will be registration support
 - Position will continue to evolve and expand to assist in other roles of the organization
 - This hire will allow the ED position more time to grow other projects that have been discussed, more attention to the National Conference and other Coach support programs.
 - CSCTA Board has formed a Committee to explore the renewal of the contract for Executive Director Chris Hindmarch-Watson
 - Current contract expires October 1, 2012
 - New agreement must be reached on / before April 1, 2012 as per current contract
- **Coach Education:**
 - CSCTA is the largest external funding source for NCCP development with our \$50 000 committed contribution this year
 - Currently have 3 seats on the NCCP advisory council
 - Working towards accessible and appropriate certification entry points for coaches
 - Looking to build on the success of the 2010 National Conference in 2012
 - CSCTA will provided funding to the 5 regional Conferences in 2011
 - CSCTA provided funding to non-selected personal coaches for the 2011 World Championships in Shanghai.
- We continue to work towards strengthening our partnerships with sponsors and other organizations: Swimming Canada, Provincial Sections, Regional Coaches Associations, Coaches of Canada, World Swim Coaches Association, American Swim Coaches Association, Speedo, Swim News and Team Aquatic Supplies.

VP – High Performance - Jan Bidrman

- Noted that Canada won medals at all levels of international competition this past year
- Congratulations to Randy Bennett, Tom Johnson and Jozsef Nagy for their medal performances at the 2011 World Championships
- Congratulations to the coaches of the PARA Medalists at the 2011 Para Pan Pacific Championships as well as the CAN AM Series
- The Canadian Junior Program continues to develop winning multiple medals at the World Junior Championships in August.
- Senior National records:
 - Women's 50 Backstroke (Julia Wilkinson –Coached by Randy Bennet)

- Women's 100 and 200 Backstroke (Sinead Russell – Coached by Erin Russell)
- Women's 200 IM (Erica Morningstar – Coached by Jan Bidrman)

- Four PARA World Records. Congratulations to coach Craig Mortimer on Summer Mortimer's four Para World Records
- Congratulations to Coach Ron Jacks on Richard Weinburger's Gold medal performance at the London 2012 Test Event (June 2011)
- World Rankings currently have Brent Hayden, Ryan Cochrane, Annamay Pierse, Martha McCabe, Sinead Russell and Erica Morningstar as well as the men's 4x100 Medley relay, the women's 4x100 and 4x200 freestyle and 4x100 medley relays all ranked in the top 10.

VP – Policy, Governance & Professional Practice – David Fry

- Templates for dealing with Positive Responses to screening questions continue to be evaluated and reviewed
- We continue to work with our Provincial and National partners to develop a framework for jurisdiction for complaints.
- Revised Code of Conduct, Discipline Policy and Screening Policy were put in place September 1, 2011 and are continued to be reviewed annually.

VP – Domestic – Peter Carpenter

- Continue to work with SNC to ensure that Technical Decisions are properly vetted
- SNC Domestic Committee will meet in early 2012 to review the terms of reference
- SNC looking to create a committee to investigate and aid the implementation of the LTAD
 - Hoping to have at least one CSCTA member on this committee. If interested please contact myself or Lance Cansdale.

VP – Operations – Tom Johnson

- Communication:
 - Increased and regular updates to the CSCTA website (www.casca.org) and directly to the membership.
 - Increased and regular communication between the Board of Directors and Executive Director along with SNC, WSCA, Coaches of Canada, PSO's, etc.
 - Continue to make improvements to the registration system
 - New bilingual website was launched in September 2011

- Current Registration:
 - A reminder that a Coach is not a member of the CSCTA until they have completed the screening process.
 - Currently over 450 Coaches have not completed their screening questions.

3. Financial Report

- Darin Cleary was introduced as the Auditor of the Association and he spoke on the audit process that his firm underwent while completing the audit of the financial statements.

- Approval of the 2010-2011 Audited Financial Statements

MOTION TO ACCEPT THE FINANCIAL STATEMENTS AS PRESENTED November 25, 2011

Ken Royds / Scott Faithful CARRIED

- Appointment of the Auditors for 2011-2012

Motion to retain Millard, Rouse & Rosebrugh as the Auditor of the CSCTA

Brad Dingey / Mike Blondal CARRIED

4. Election of Officers:

- The Process was outlined by Chris Hindmarch-Watson.
 - Direction to include 3 names on all ballots. Any ballot not containing three names will be considered spoiled.
- Current make up of Executive:
 - Jan Bidrman , Tom Johnson and Peter Carpenter's terms are up for election for two (2) year terms
 - Bill Humby, Dean Boles, Dave Johnson and David Fry have 1 more year remaining on their term
- Today's election is for the Board of Directors.
 - New Executive determines the actual portfolio positions within the Executive.
 - Three positions open – all for two year terms.
- Appointment of scrutineers
- Nominations received prior to the AGM:
 - Jan Bidrman
 - Tom Johnson
 - Peter Carpenter
- Nominations from the Floor
 - After 3 calls no nominations were received from the floor
- No election took place and the three nominees were elected by acclamation.

5. 2012 CSCTA Team Aquatic Supplies National Conference Announcement

- The CSCTA and Team Aquatic Supplies have agreed in principal to a new 4 year sponsorship agreement (2011-2015) which will see TAS be the Title sponsor of the National Coaches Conference in 2012 and 2014.
- CSCTA Announced that the 2012 National Conference would be held in Toronto at the Hilton Toronto Airport Hotel from September 20-23, 2012
- Also announced that John Fowlie would be one of the main Speakers

6. CSCTA Funding Program Announcement

- Personal Coach Funding Program:
 - The CSCTA announced that they would be committing \$10 000 / year to the World Championships, Pan Pacific Championships, Olympic Games, etc.
 - For the 2012 Olympics there will be a total of 4 x \$4 000.00 grants available (\$16 000 total)
 - Selection is based off of World Rankings and if the funding is declined due to other commitments with National Team or Club Team will qualify for 50% of the funding for a Professional Development activity within one year.
 - Those who decline for personal reasons will not be eligible for the 50% funding.
- CSCTA Coach Grant Program
 - The CSCTA Announced that they would be committing \$15 000 annually based on applications received
 - Application deadlines are October 31 and April 30 each year.
 - To be eligible Coaches must have had a medallist at Age Group Nationals, Summer Nationals or a finalist at the Major Trials event in the year previous.
 - Not available for NCCP Courses or Conference Attendance

7. New Business

- None

8. Adjournment -

MOTION TO ADJOURN THE 2011 CSCTA ANNUAL GENERAL MEETING at 2:39pm ET
Ashley Almas